

AGENDA

Meeting: Melksham Area Board
Place: Berryfield Village Hall, Telford Dr, Melksham SN12 6GF
Date: Wednesday 6 March 2024
Time: 7.00 pm

Including the Parishes of:

Broughton Gifford, Melksham, Melksham Without, Steeple Ashton, Keevil, Great Hinton and Semington.

The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Please direct any enquiries on this Agenda to Democratic Services, direct line 01225 718224 or email benjamin.fielding@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Jonathon Seed, Melksham Without West & Rural (Chairman)
Cllr Mike Sankey, Melksham East (Vice-Chairman)
Cllr Phil Alford, Melksham Without North and Shurnhold
Cllr Nick Holder, Bowerhill
Cllr Jon Hubbard, Melksham South
Cllr Jack Oatley, Melksham Forest

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Public Participation

Please see the agenda list on following pages for details of the items for discussion. The Area Boards welcome public participation and the Chairman will try to ensure that everyone has the opportunity to participate where possible. To discuss matters not on the agenda, please contact the officer named on the front page, ahead of the meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

Our privacy policy is found [here](#).

For assistance on these and other matters please contact the officer named above for details

Area Board Officers

Strategic Engagement & Partnerships Manager (SEPM) – Richard Rogers,
richard.rogers@wiltshire.gov.uk

Area Board Delivery Officer – Caroline LeQuesne, caroline.lequesne@wiltshire.gov.uk

Senior Democratic Services Officer – Ben Fielding, Benjamin.fielding@wiltshire.gov.uk

	Items to be considered	Time
1	<p>Apologies for Absence</p> <p>To receive any apologies for absence.</p>	7.00pm
2	<p>Minutes of the Previous Meeting (<i>Pages 1 - 6</i>)</p> <p>To confirm the minutes of the meeting held on 6 December 2023.</p>	
3	<p>Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
4	<p>Chairman's Announcements (<i>Pages 7 - 10</i>)</p> <p>To receive the following briefing note through the Chairman:</p> <ul style="list-style-type: none"> • Local Nature Recovery Strategy Public Engagement Local Nature Recovery Strategies (youtube.com) • Wiltshire Best Kept Village Competition • Wiltshire Council's Cultural Strategy 2023-2030 	
5	<p>Partner Updates (<i>Pages 11 - 30</i>)</p> <p>To receive updates from any of the following partner organisations:</p> <ul style="list-style-type: none"> • Wiltshire Police • BSW Together (Integrated Care System) • Healthwatch Wiltshire • Community First • Town and Parish Councils 	7.05pm
6	<p>Melksham House Update</p> <p>To receive an update on Melksham House from Cllr Phil Alford (Cabinet Member for Housing, Strategic Assets and Asset Transfer).</p>	7.25pm
7	<p>What does new data tell us about Melksham Community Area?</p> <p>To receive a presentation from Richard Rogers (Strategic Engagement Partnerships Manager) and Caroline LeQuesne (Area Board Delivery Officer). Topics to include:</p> <ul style="list-style-type: none"> • How to access the information • A discussion on the findings 	7.35pm
8	<p>Area Board Funding (<i>Pages 31 - 40</i>)</p> <p>To note the remaining budgets and to consider any applications for</p>	8.10pm

funding, as detailed in the attached report and summarised below:

Remaining Budgets:

Community Area Grant	Older & Vulnerable	Young People
£18,583.60	£5,225.22	£6,543.44

Area Board Initiatives:

Ref/Link	Grant Details	Amount Requested
ABG1653	Melksham Area Board – Skate event at Melksham skate park	£500

Community Area Grants:

Ref/Link	Grant Details	Amount Requested
ABG1492	Riverside Centre - Acoustic Sound Project	£3,425
ABG1544	Friends of Shurnhold Fields - New tractor mower	£4,337
ABG1553	Bowerhill Baby and Toddler Group - BBTG New Racking Storage System and 2 X Water Trays	£980.49
ABG1554	Shaw and Whitley Community Hub - Whitley Stores Community Shop	£5,000
ABG1606	Melksham Cricket Club - Extension to outdoor space for spectators and community	£5,000
,ABG1620	Berryfield Village Hall Trust - Berryfield Village Hall Air Conditioning	£5,000
ABG1632	Bowerhill Village Hall Trust - Bowerhill Village Hall replacement kitchen	£4,000

Older & Vulnerable Grants:

Ref/Link	Grant Details	Amount Requested
ABG1488	Arts Together - Arts Together Projects for Isolated and Vulnerable Older People in Melksham	£2,500
ABG1650	Age UK Wiltshire - Melksham Information and Advice for Older People	£2,500

Young People Grants:

Ref/Link	Grant Details	Amount Requested
ABG1602	Melksham Cricket Club - Youth Cricket Equipment	£2,170
ABG1609	Afc Melksham - Afc Melksham Disabled youth football coaching	£500
ABG1619	Saxon Group Riding for the Disabled Association - Saxon Group RDA Engagement Melksham	£1,050
ABG1640	The Steeple Ashton Recreation and Community Development Group - Steeple Ashton St Marys playing field development Football	£950.43

Further information on the Area Board Grant system can be found [here](#).

9 **Local Highways and Footways Improvement Group (LHFIG)** (Pages 41 - 66)

8.50pm

To note the minutes and consider any recommendations arising from the last LHFIG meeting held on 8 February 2024, as set out in the attached report.

To discuss the following items:

- LHFIG Local Contributions Review
- Public and press participation in LHFIG and Health and Wellbeing Groups.

Recommendations:

To add the following Issues to the Priority Schemes List with funding (where indicated):

- **No issue # - Adhoc road markings in Melksham Community Area – (Cost £3500.00, no 3rd party funding)**
- **Issue 9-23-10 - B3353 Corsham Road - Advance Advisory Weight limit signs x 2 on the. (Cost £1,000.00, MWPC 50%)**
- **Issue 9-23-13 – Sandpits Lane Steeple Ashton- Provision of new steps and hardstanding from Kissing gate. (Cost £2,640.00, SAPC 25%)**
- **Issue 9-23-17 – Market Place, Melksham x 2, Mitchell Drive Bowerhill x 1. Provision of new RTP1 units. (No**

LHFIG funding)

- **Issue 9-24-01 - Main Street, Great Hinton / Keevil - Provision of single-track toad signs x 2 and temporary signs x 2. (Cost £780.00. 25% split between Keevil and Gt Hinton PC)**
- **Issue 9-24-02 – Westbury View / Primrose Drive Footbridge – Provision of high friction surface at footbridge (Cost £4,500.00. Melksham TC 50%)**
- **Issue 9-23-4 – Semington Bus gate - Relocation of ANPR camera for enforcement. Set up cost and 1st year maintenance. (Cost £12,500.00. Semington PC 25%, TBC) Note - All costs are to be confirmed before implementation is agreed.**
- **Issue 9-24-05 – Keevil Kissing gates x 2. – Provision of 2no. kissing gates supplied and installed by WC Countryside team (Cost £955.00, Keevil PC 25%)**
- **No issue # - Provision of retention socket and post for new SID location in Steeple Ashton.(Cost £400, no 3rd Party Contribution)**

Further information on the LHFIG process can be found [here](#).

10 Urgent items

Any other items of business which the Chairman agrees to consider as a matter of urgency.

11 Future Meeting Dates

To confirm the dates of future Melksham Area Board meetings as below:

- 22 May 2024
- 4 September 2024
- 6 November 2024

9.00pm